

# Classroom Grant Application

## **DEADLINE FOR GRANT SUBMISSION: Last Day of each Month**

**Program Goal:** The Classroom Grant Program seeks to reward CCS teachers who are innovative in their approach to teaching by providing resources not available through normal school funding.

### **Grant Eligibility**

Grants must directly impact students' learning and serve the pre-K through 12<sup>th</sup> grade population in Cabarrus County Schools. Preference is given to staff involved in curriculum delivery.

### **CCEF Grants Available**

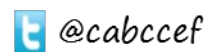
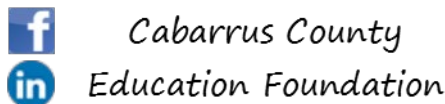
For the 2022-2023 school year, up to 5 grants may be awarded for up to \$750 for creative and innovative applications that provide a new learning opportunity for students.

### **Grant Requirements**

1. All funds must be used during the 2022-2023 school year. Grant recipients will be announced mid-November with funds made payable to the school.
2. Submit pictures and/or video that represents the grant in action.
3. Submit a final report by May 19, 2022 via Google Docs form. Link will be emailed at a later date.
4. Acknowledge CCEF classroom grant awards in notice to parents of children who will benefit and submit a copy of communication to CCEF.
5. Schedule a classroom grant observation with the Cabarrus County Education Foundation to see the grant in action by notifying the Executive Director **two weeks in advance**.

### **Grant Expectations**

1. When posting announcements regarding CCEF classroom grant awards on social media posts, please remember to tag CCEF and capture it to send in an email to CCEF.



## Grant Guidelines

- If you are requesting equipment or technology, be sure to have a creative project to correspond with the items requested. Although you may use the equipment for multiple projects, select one notable project to highlight for the grant application.
- Grants funds may be used to purchase materials and items from any source. Use of “State Contract” is not required.
- Keep in mind that if you receive a grant and then transfer to another CCS school, your principal has the discretion to decide if equipment purchased with your grant remains with the school or you.

## Application Procedures

1. Grant applications must be complete and received at the Foundation no later than **3:00pm** on the last day of the month.
2. All questions on the application must be answered **and have the signature of the principal** to be considered complete.
3. Submit application via email, mail, CCS Courier, or delivered to Amy Gough via:  
Email: [Amy.gough@cabarrus.k12.nc.us](mailto:Amy.gough@cabarrus.k12.nc.us)  
Mailing Address: Cabarrus County Education Foundation, PO Box 388, Concord, NC 28026  
CCS Courier: Cabarrus County Education Foundation – CCS Education Center  
Deliver: 4401 Old Airport Road, Concord NC 28025
4. To assist in the selection process, we reserve the right to ask for a 15-minute virtual interview. You will be notified through email.

## Application Guidelines

- Applications **MUST** be legible and easy to understand. Please proofread.
- Applications that are detailed and well-written are more likely to be funded.
- Please avoid the use of acronyms or write out the acronym in parenthesis after its first use.

## Grant Evaluation

Grants are reviewed by the selection committee which may be comprised of the following: Chief Academic Officer, Chief Innovation and Technology Officer, Assistant Superintendents of Elementary, Middle and High School, Director of Career Technical Instruction, Director of Exceptional Children, other CCS Staff, Education Foundation board members and community members.

Each application will be evaluated on the criteria outlined in the attached rubric.

## Grant Awards

You may receive full or partial funding if your grant is selected. Grant recipients will be notified no later than mid-November. Grant monies will be written to the school and presented at the school.

## Questions or Further Information

Contact Amy Gough at [amy.gough@cabarrus.k12.nc.us](mailto:amy.gough@cabarrus.k12.nc.us) or 704.260.5608.